

Date: 16 November 2009

Dear Sir / Madam,

**TENDER FOR THE SUPPLY OF COMMERCIAL VEHICLES  
TENDER REFERENCE NO: ECT848-GE002/09**

We are conducting a tender for the supply of commercial vehicles. The period of supply is one (1) year.

2 It is our pleasure to invite you to submit your bids for the tender. The terms of the tender are in the attached schedules:

- (i) Annex A: General Terms and Conditions;
- (ii) Annex B: Instructions and Item Specifications;
- (iii) Annex C: Bid Form; and
- (iii) Annex D: Interested Party Transaction (IPT) Form, Declaration Form and Vendor Profile Form

3 Please complete the Bid Form in Annex C, sign, affix your company stamp and submit it together with the documents in Annex D also duly completed to:

The Secretary  
Junior Tenders Committee  
SIA Engineering Company Ltd  
2<sup>nd</sup> Floor, Ground Support Equipment Maintenance  
65 Airport Cargo Road  
Singapore 819457

by **12 noon, 4 December 2009 (Singapore time)**. Please seal the envelope and mark “Tender Reference No: ECT848-GE002/09 - Tender for the Supply of Commercial Vehicles” on the top left hand corner of the front of the envelope (see drawing below).

This Tender Ref No must be clearly indicated

<b>Tender Ref No: ECT848-GE002/09</b> Tender for Supply of Commercial Vehicles	Stamp
The Secretary Junior Tenders Committee SIA Engineering Company Ltd 2 <sup>nd</sup> Floor, Ground Support Equipment Maintenance 65 Airport Cargo Road Singapore 819457	

4 Singapore suppliers may either mail or hand-deliver Annexes C and D to the address indicated in paragraph 3 above. **Fax submissions are not allowed and late submissions will be rejected.**

5 Overseas suppliers may fax the duly completed Annexes C and D through Telefax No. 65 65459972 no later than the time of the closing of the event as stated above. **Late submission will be rejected.**

6 Please note that all faxed submission from overseas suppliers must be followed with the original Annexes C and D as acceptance of the faxed submission is conditional upon receipt of the original Annexes C and D within 10 days of the event closing date.

7 Singapore Airlines does not bind itself to accept the whole, the lowest or any bid, nor is it liable for any claim for whatever costs, which may be incurred in the preparation of the quotation.

8 We look forward to receiving your submissions.

Yours faithfully,  
Joseph Goh  
for Vice President Commercial Supplies

*This is a computer-generated document. No signature is required.*

Singapore Company Registration No: 197200078R