SUPPLIER QUALIFICATION FOR THE SUPPLY OF TOOTHBRUSH AND TOOTHPASTE SETS
REFERENCE NO: TR (A) 1025 (ERFQ 528436)

Singapore Airlines Ltd (SIA) will be conducting a Supplier Qualification exercise to qualify suppliers for the Supply of Toothbrush and Toothpaste Sets. The exercise will be conducted on Aeroxchange’s eRFQ platform. Summary of the eRFQ is shown on page 3 of this letter. The entire event will be managed by SIA.

2 Qualified suppliers will be invited for a final event on AEX to determine the award of the contract.

3 You are required to register as a member of AEX to participate in the Supplier Qualification exercise. The membership registration is free of charge. Please click on the following link for membership registration: https://www.fhos.com/register/regstart.jsp

4 Supplier Qualification

4.1 The AEX Reference Number for this Supplier Qualification is 528436. Use this reference number to locate the event on AEX.

4.2 Details of this qualification event are given in the attached Annexes:

- Annex A: Standard Terms and Conditions for Supply to SIA;
- Annex B: eRFQ Rules and Regulations for Supplier Qualification and Single Stage Event;
- Annex C: Instructions and Product Specifications;
- Annex D: Supplier Qualification Interested Person Transaction (IPT), Declaration and Vendor Profile Form;
- Annex EI: Pricing Schedule (Option A)
- Annex EII: Pricing Schedule (Option B)
- Annex F: Singapore Airlines Suppliers’ Code of Conduct

4.3 Annexes A to F can be downloaded from AEX. Instructions showing how to locate the Annexes on AEX can be found on page 5 and 6 of the Aeroxchange eRFQ Training Manual. The manual is located at the following link: http://www.singaporeair.com/pdf/csd/Aeroxchange_eRFQ_Training_Manual.pdf

4.4 The Supplier Qualification event will commence from 11 March 2015, 0900 hours (Singapore time, GMT +8 hours) up to 12 noon, 08 April 2015 (Singapore time, GMT +8 hours).

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1 Suppliers are required to register and submit their bid on https://www.fhos.com.
4.5 The eRFQ system allows ONE submission of bid(s) per eRFQ. As such, for an eRFQ with multiple line items, you have to submit bids for all the line items in a single attempt.

4.6 Please note that we will not accept bids that are not submitted online through AEX.

4.7 Suppliers must complete, sign and endorse with company stamp the Interested Person Transaction (IPT), Declaration and Vendor Profile Form in Annex D & Singapore Airlines Suppliers’ Code of Conduct Form in Annex F and submit it to Vice President, Commercial Supplies Department, Singapore Airlines Limited, 60 Loyang Way, Singapore 508751 within 3 working days of the closing date of 12 noon, 08 April 2015 (Singapore time). Please mark prominently "Ref No TR (A) 1025. Declaration Forms" and the "Closing Date/Time" on the top left corner of the sealed envelope.

4.8 Suppliers are required to submit a signed and scanned copy of the complete pricing schedule - Annex E as online attachment only together with the bids.

4.9 Submission of bids constitutes acceptance by contractor/supplier of all terms and conditions printed on this document and all other Annexes, which are attached.

4.10 SIA will not be liable for any claim for whatever costs, which may be incurred in the preparation of the qualification bid.

5. Final Event

5.1 SIA does not bind itself to conduct the final event nor select suppliers for the final event on the basis of the qualification bids.

5.2 Suppliers who are successful in the pre-qualification exercise will be provided with details of the final event.

6 Contacts

6.1 If you have any questions or need any assistance, please liaise with the following persons:

Product Specifications:
Ms Jean Ong at tel: +65 6541 4224 or email her at PeiqiJean_Ong@singaporeair.com.sg
Ms Sarinah Sakroni at tel: +65 6541 4221 or email her at sarinah_sakroni@singaporeair.com.sg

7. We look forward to receiving your qualification bid.
SIA eRFQ SUMMARY

1. eRFQ Title: Supplier Qualification for the Supply of Toothbrush and Toothpaste Sets – TR (A) 1025

2. eRFQ Event Number: 528436

3. eRFQ Time Format: Singapore Time (GMT +8 hours)

4. eRFQ Start Date/ Time: 11 March 2015 / 0900 hrs (Singapore Time)

5. eRFQ Close Date/ Time: 08 April 2015 / 1200 hrs (Singapore Time)

6. eRFQ Type/ Style: Sealed Bid/ Open to All AEX members

7. eRFQ Permitted Currency:

<table>
<thead>
<tr>
<th>SUPPLIER’S ORIGIN</th>
<th>PERMITTED CURRENCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Singapore</td>
<td>Singapore Dollars</td>
</tr>
<tr>
<td>European Monetary Union (EMU)</td>
<td>Singapore Dollars or EURO Dollars</td>
</tr>
<tr>
<td>Member Countries</td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td>Singapore Dollars, US Dollars or Local Currency</td>
</tr>
</tbody>
</table>

8. eRFQ Bid Price Precision: 2 decimal places

9. Number of Line items: FOUR (4)

10. Bid Unit: CARTON


12. Delivery Terms: DAP SIA Warehouses in Singapore (inclusive of costs for freight, documentation, clearance, delivery and un-stuffing of goods onto pallet at SIA premises in Singapore)

14. eRFQ Rules And Regulations: Available on the AEX site as Annex B - eRFQ Rules and Regulations for Supplier Qualification and Single Stage Event

15. Initial Delivery/ Need by Date: July 2015 (to be confirmed)

16. Contract Period: 01 June 2015 to 31 May 2017\(^2\) (to be confirmed)

17. AEX Contact Number/ Email: +1-972-556-8545 / support@aeroxchange.com

\(^2\) The contract is for a period of 2 years. The first year estimated quantities are as indicated. The second year quantities, if any (which may differ from the first year) will be made known to the successful supplier before the commencement of the second year contract.